

**BOARD OF EDUCATION
SPECIAL MEETING MINUTES
MARCH 10, 2020**

A special meeting of the Enfield Board of Education was held on March 10, 2020 in the Enfield Room located at 820 Enfield Street, Enfield, CT.

1. **CALL TO ORDER:** The meeting was called to order at 5:45 PM by Chairman Kruzel.
2. **PLEDGE OF ALLEGIANCE:** Walter Kruzel
3. **FIRE EVACUATION ANNOUNCEMENT:** Walter Kruzel announced the fire evacuation announcement.
4. **ROLL CALL:**

MEMBERS PRESENT: Jonathan LeBlanc (arrived at 5:50 PM), Bill Salazar, Chris Rutledge, Wendy Costa, Tina LeBlanc (arrived at 5:55 PM), Joyce Hall, Stacy Thurston, Scott Ryder and Walter Kruzel

MEMBERS ABSENT: None

ALSO PRESENT: Mr. Christopher Drezek, Superintendent; Mr. Andrew Longey, Assistant Superintendent; Ms. Jaclyn Valley, Director of Early Childhood Initiatives and EA Aschenbrenner, Consultant

Chairman Kruzel stated Mrs. Costa will participate remotely for tonight's special meeting per BOE Policy #9325.43 Participation at Board Meetings by Remote Methods.

5. FEDERAL HEAD START PROGRAM ORIENTATION

Ms. Aschenbrenner and Ms. Valley reviewed Head Start program roles and responsibilities during a training session with Board of Education members, superintendent and assistant superintendent. They addressed the following topics:

- Reviewed the comprehensive child development program that serves 3-5 year olds and their families; eligibility for Head Start services and Federal Poverty Guidelines along with additional eligibility for Head start services for homeless families, families that receive public assistance and foster children.
- Reviewed ERSEA process for recruitment, selection, enrollment and attendance along with guiding regulations and standards.
- Reviewed our Head Start Management Systems for Leadership and Governance along with a five-year project period.
- Reviewed the organizational flow for Head Start and our program in Enfield. Our leadership consists of the Governing Body, Policy Committee and Management Staff.
- Reviewed the leadership's core responsibilities; duties and responsibilities for the governing body; Policy Council/Committee role; and the Head Start Management Staff day-to-day operations along with governing body reminders.

6. ADJOURNMENT

Mrs. LeBlanc moved, seconded by Mrs. Thurston to adjourn the Special Meeting of March 10, 2020.

All ayes, motion passed unanimously. Meeting stood adjourned at 6:44 PM.

Tina LeBlanc
Secretary
Board of Education

Respectfully Submitted,

Andrew B. Longey, Assistant Superintendent